



# PAY-IN-FULL OFFLINE FORM

## FALL 2017

The Pay-In-Full Offline form allows you to pay your balance in full outside of our online system. This form is to be used by families who chose "Bill Me Later" in the registration process due to any of the following circumstances:

- Prefers to pay off-line
- Account has a credit (such as Work Study students)
- Pending scholarship application

Please use the following form to provide your payment information **PRIOR TO THE REGISTRATION CLOSE DEADLINE**. Anyone registering for classes that chose "Bill Me Later" **MUST** provide payment information to the front desk prior to registration closing in order to be placed into classes.

This form will allow Circus Juventas to apply any applicable discounts, credits or scholarship awards before charging the full balance due for Fall 2017 Tuition. If paying in full after these credits are applied is a concern for you, please fill out a Payment Plan form instead. Payment Plans allows families to pay 50% at time of registration and the remaining 50% a few weeks into the session. Any questions may be directed to our Student Finance Manager, Ariel Begley, at ariel@circusjuventas.org.

### Pay-In-Full Offline Form

Please print and fill out the information below (if you have multiple students you can list all the students on one form):

Student(s) Full Name: \_\_\_\_\_ Student(s) Age(s): \_\_\_\_\_

Parent Full Name: \_\_\_\_\_

*\*Communications regarding your payment plan will be sent to the primary email on your student's account.*

Please select your method of payment from the options below:

Blank check made out to Circus Juventas and post-dated for the registration close deadline. Please make sure your check is signed!

Check # \_\_\_\_\_

Credit Card (Visa/MasterCard/American Express accepted)

Number: \_\_\_\_\_ Exp Date: \_\_\_\_\_ CV code: \_\_\_\_\_

Are you also submitting scholarship application? If yes, please check the box below

If you are applying for scholarships, the \$45 registration fee must be paid with the submission of this form. The remaining payment will be charged after scholarship awards have been determined and applicants notified.

*\*If we are unable to reach you directly, messages regarding the total balance due will be left (by email and/or phone) and payment will be put through 24 hours after notification. It is the responsibility of the Primary Contact/Payer to contact Circus Juventas within that time if any special arrangements need to be made.*

**Once completed, send/fax it to:**

Circus Juventas  
1270 Montreal Ave  
Saint Paul, MN 55116

Email: [ariel@circusjuventas.org](mailto:ariel@circusjuventas.org)

Fax: 651-699-4395

For Office Use:

**FALL '17 TUITION \$** \_\_\_\_\_

Applicable Credits/Discounts **-\$** \_\_\_\_\_

**TOTAL BALANCE DUE \$** \_\_\_\_\_

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